

LONGSTOWE PARISH COUNCIL

MINUTES

Minutes of the Meeting held on Thursday 18th October 2018 at 7.15pm
in Longstowe Village Hall

Present: Cllr Barbara Cooper (Chairperson)
Cllr Will Bevan
Cllr Geoff Hemmins
Cllr Ben Holland
Bobbie Coe – Clerk

Also present: Cllr Mark Howell (CCC), Mrs C. White.

- 46 APOLOGIES FOR ABSENCE
Cllr Peter White, Cllr Tumi Hawkins (SCDC).
- 47 THE MINUTES OF LAST MEETING
Minutes of Thursday 20th September 2018 were agreed and signed.
- 48 REPORTS FROM COUNCILLORS AND PCSO
Cllr Mark Howell (CCC) indicated that CCC are waiting for the Government Green Paper on Adult Social Care. He reported that CCC are badly funded for education; libraries may open longer; an extra £9m to be spent on roads; gritters are ready. We were asked to recommend new young farmers as there is much land available to rent. Cllr Howell also reported on the Combined Authority looking at the route Cambourne to Cambridge. Cllr Ben Holland raised a question on the free school buses taking students from Cambourne to Comberton; the response being both historical and that Cambourne is waiting for an extension.
Cllr Tumi Hawkins' report (SCDC) was circulated before the meeting and contained items on the Local Development Plan, Bourn Airfield new village, Caldecote Village Design Statements, Cambourne to Cambridge (C2C) Busway, Housing in Highfields Caldecote, Environmental Services: Recycling, Changing street lamps to LED. The report also mentions Funding/Grants for Community Projects, Health and Wellbeing, and Business and Brexit.
- 49 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES
- a) CCC Highways 3271459: new lay-by: apply to Local Highways Improvement Initiative at: <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>. A question was raised on the seemingly abandoned van: Clerk to investigate.
 - b) CCC Highways 301667: VAS (speed) signs on A1198: if faulty it will be removed (including power supply); for replacing with SID (Speed Indicating Device, battery powered), see 49a above. An application for a grant was agreed (Chair to apply).
 - c) Anglian Water (55254527): the new manhole covers still rattle and will be replaced.
 - d) Report on CAPALC AGM (Chair and Clerk attended). Cllr Cooper explained why she abstained from voting for an 11% increase in fees for 2019/2020 (see Appendix).
- 50 MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA
Cllr Will Bevan declared an interest in the planning application in 52a.

51 FINANCE

- a) Precept 18/19 B received: £2,625.
- b) SCDC: Direct Debit: Costs incurred in the administration of an uncontested Parish election at the rate of £15 per seat: £75.00 (DD).
- c) Victoire Press Ltd: The Skylark: October 2018: £59.00 (110 copies).
- d) A summary of the budget as at 14th October 2018 was distributed.

52 TO CONSIDER PLANNING APPLICATIONS RECEIVED

- a) S/3563/18/LB: Alterations to Stable Block and Courtyard: Longstowe Hall: Mr W. Bevan. This was considered after Cllr W. Bevan had left the meeting. The application was supported.

53 TO CONSIDER OTHER MATTERS

- a) SCDC: Tree Warden Network: training sessions (circulated + Dick Murden) There are few if any trees that are the responsibility of the Parish Council.
- b) Dry Drayton: Cycle Link Project (circulated). The meeting supported this project.
- c) CCC: 'Stronger for Longer' campaign (strength and balance exercises for older people at risk of falling): leaflets circulated at the meeting. It was suggested that the Clerk requested enough to go out with the next Skylark.

54 CORRESPONDENCE RECEIVED

A list of correspondence received is printed in the Agenda which is placed on the notice boards and on the web page prior to the Parish Council meeting; details are available from the Clerk.

- a) SCDC: Parish Planning Forum Tuesday 30 October 6–8 (circ.). Chair to attend.
- b) Steve Jones, Coalition of Parish Councils: Girton Interchange: letter for signature (circulated). It was agreed that the Parish Council supported this.

55 SKYLARK – TO CONSIDER ANY EDITORIAL ISSUES

- a) Clare Rebbeck has resigned as editor due to other commitments. The Clerk and Mrs Caroline White will prepare the next issue.
- b) Addenbrooke's and the Rosie wish to discuss their winter procedure to ensure all communities are well informed (Clerk responded).

56 DATE OF NEXT MEETING

Wednesday 14th November 2018 at 7.15pm

Signed by:
Chairperson

Date:

18th October 2018

Appendix (49 d)

**CAMBRIDGESHIRE AND PETERBOROUGH ASSOCIATION OF LOCAL
COUNCILS (CAPALC)**

AGM

11th October 2018 7pm

Notes arising from meeting:

1. CAPALC have taken out rented premises in Pidley at an approximate cost of £6,000 per annum. They are hoping to get assistance from Cambridge County Council for some of the rental costs.
2. In their forthcoming budget they have proposed the appointment of a Deputy CEO to help manage day-to-day affairs and finances. It was noted that the general feeling from the attendees at the meeting, that this was an appointment that should not take place as the current finances do not warrant it.
3. A book-keeping resource has been purchased to assist with the books; unfortunately there was an error made on the first set of accounts that were circulated. An overview was provided on what had happened: it was largely as a result of an office error. This has since been remedied, although it does identify further costs that perhaps were not expected.
4. It was noted that CAPALC are an active member of the Cambridge Development Project.
5. Training income is one of the most successful sources of income for CAPALC, however it does not meet current expenditure levels. It was noted that consideration should be given to online training, e.g. GDPR.
6. 189 Parishes are currently members of CAPALC. Whilst CAPALC would like 100% membership, there are a significant proportion of the smaller parishes that are not prepared to pay the annual fee and do not recognise the benefit of being a member. It was suggested that perhaps further work should be done on marketing the benefits of membership.
7. Following significant discussion around the annual accounts for the year ended 31st March 2018, an increase of 11% was proposed for the year 2019/20. Longstowe abstained due to a lack of business plan and showing how the fees are managed; an 11% increase will not meet the costs that are currently leading to a significant deficit on their budget.